ORIENTATION

New Student Resource Guide

University of
CINCINNATI | CLERMONT

Welcome to UC Clermont College!

As dean of the University of Cincinnati's Clermont College, it is my honor and pleasure to welcome you to our college and to our beautiful and safe campus. UC Clermont serves more than 2,300 students whose studies encompass nearly 60 certificate, transfer, bachelor's and associate degree programs across six academic departments.

Our tuition is a great value — about half of the cost of other colleges and universities — which makes earning your college education affordable and within reach. Our economical tuition allows students to graduate on-time and debt free. We are a regional college of the University of Cincinnati located in your community. UC Clermont is accredited by the Higher Learning Commission, and many of our programs are further accredited by organizations representing the various disciplines we offer. Our students enjoy access to all of the same perks available at UC's Uptown Campus, just 25 miles away, with the advantages of attending a regional college. That means small class sizes; expert faculty whose focus is on teaching and who possess doctorate degrees in their disciplines or extensive practical preparation and certification; and a student-centered staff who offer personalized attention.

Our commitment to helping you achieve your goals doesn't end there. UC Clermont is an open-access college, because we believe everyone should be able to further their education. We meet you where you are on your academic journey and help you to complete your education at your pace. We offer classes at convenient times, including face-to-face, online and hybrid classes, which combine in-person instruction with online learning. We also provide substantial financial assistance to our students in the form of scholarships and financial aid. We award more than 200 scholarships totaling more than $400,000 each year through the backing of our generous donors. Support is never far away for a UC Clermont student, whether it's academic turoring tailored to individual student needs, quiet study time, research in our 21st-century library, or a stop by our veterans services or Accessibility Resources offices.

While rigorous academic courses and programs are the heart of the college, our students are its soul. That's why we offer national championship collegiate athletics like volleyball, baseball, softball, basketball and soccer, along with a wealth of student activities like student government, service opportunities and academic clubs.

No matter what your walk in life, UC Clermont is here to help you take your first step toward a better and brighter future.

Best Wishes,

Jeffrey C. Bauer, DBA
Dean, UC Clermont College

Welcome to Experience UC Clermont!

We are so glad you have chosen UC Clermont College for your higher education! It is our mission to help you achieve your goals. At UC Clermont, there are many opportunities for professional and personal growth, learning and student involvement with the college, the University of Cincinnati and our surrounding communities.

This guide will help you learn about the exciting resources we have available for you! We want you to make the most of your educational experience by becoming a successful college student.

Finally, we wish you the best as you begin your education at UC Clermont. We want you to know that we are here to help in any way that we can!

Sincerely,

Jennifer M. Radt

Jennifer M. Radt
Assistant Dean, Student Affairs and Services, UC Clermont College

---

Academic Advising Information

clermont.advising@uc.edu

Meet with Advisors
UC Clermont College has many different resources to support your academic journey.

Academic Advisors
Assist you with identifying personal academic goals and exploring course offerings. We serve as a resource for students if you are experiencing difficulty, assist you with educational planning, program prerequisites, course sequencing and monitor progress toward a degree or completion of your educational goals.

Transition Advisor
Assists you toward the end of your UC Clermont College program if you are interested in transferring to UC's Uptown Campus.

Tip: We encourage you to see an Academic Advisor at least once per semester to make sure you are on track.

One Stop Center / Catalyst

Handle your registration, financial aid and student accounts business in Catalyst **(catalyst.uc.edu).** The One Stop Center is your location for assistance in person or online **(onestop.uc.edu).**

Prior to registering for classes, complete the **Financial Agreement** on **Tasks: To Do List** in Catalyst.

Registration Steps (My Academics Tab in Catalyst)

Search

Go to the Catalyst web page, **catalyst.uc.edu,** and log in using your username and password.

Select at least two criteria under "class search" from the drop-down menus. Click "search".

Click on "class" to find details about the class (e.g. description, prerequisites, etc.)

Click on "select" to place the class in your shopping cart.

Tips

Click on the "book" icon to find your books for this class.

🟢 = open class

🟦 = closed class

4

After pressing "select", the course is added to your "shopping cart".

Tips

✔ = eligible to enroll

✖ = not eligible to enroll

(contact your Academic Advisor, **clermont.advising@uc.edu** to resolve any issues).

Plan and Enroll

Click on "Plan" to enroll in the course or click "Search" to add additional courses to your "shopping cart".

From your shopping cart, place a check mark by the class(es) you want, select **Enroll,** then click **Finish Enrolling.**

Error message questions contact One Stop.

One Stop Center / Catalyst

Financial Aid Steps

1. Apply

Complete your 2021–2022 FAFSA at **studentaid.gov.** Make sure you include the University of Cincinnati. Our **school code is 003125.** Need help with completing your FAFSA? **Contact the One Stop Student Services Center** at 513-556-1000, or via Webex and Starfish between 10 a.m.-3 p.m. Monday–Friday. Complete your FAFSA as soon as possible after Oct. 1 for maximum award eligibility.

> **A new FAFSA must be completed <u>each year</u> for the academic year beginning in August.**

2. Verify

Approximately one-third of all FAFSAs are selected for **verification.** If you are selected, don't panic. You haven't done anything wrong. Students are randomly selected and will be expected to verify items such as their income, family size, household resources and other items, depending on their situation and information provided on the FAFSA. If you need assistance, **please see a One Stop staff member.**

3. Accept

In the **My Finances** section of your Catalyst homepage, you will find information under **Manage Financial Aid** about the status of your financial aid application and any awards you have been given. If you do not see awards that you need to accept, check your **To Do List** for outstanding checklist items.
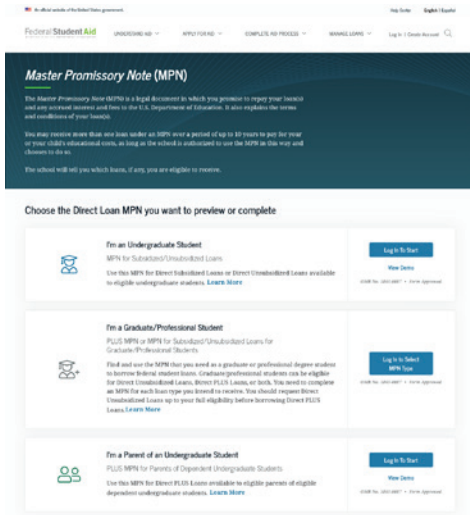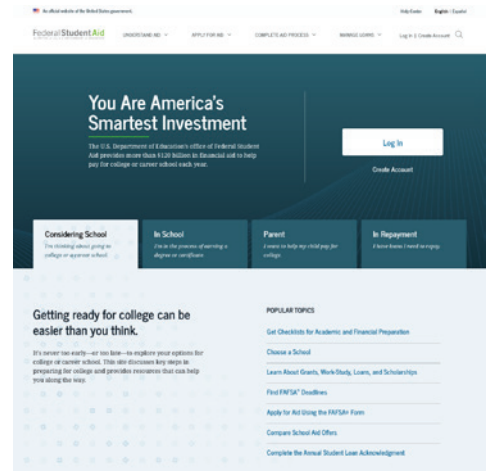
Note: First-time loan borrowers must complete a Master Promissory Note (MPN) and Loan Entrance Counseling (LEC) at **studentaid.gov/mpn.**

One Stop

onestop.uc.edu/info/uc-clermont-students

REGISTRATION | FINANCIAL AID | STUDENT ACCOUNTS

Our cross-trained professionals provide counseling assistance with: Registration/records, student accounts/billing issues and financial aid.

Contact Us

Student Services Building, Room 100 | onestop@uc.edu | 513-556-1000

Student Code of Conduct

When students are admitted to and/or attend the university, they accept the rights and responsibilities of membership in the university's academic and social community. Just as the university has set high standards for membership, the university has established high standards for acceptable and unacceptable behavior for the Bearcat community and its members; thus, university standards of conduct, while falling within the limits of the law, may exceed local, state or federal requirements.

The purpose of the SCOC is to inform students of their rights and responsibilities, identify procedures to address student behavior that conflicts with community values reflected in university policies, and recommend potential sanctions, interventions and measures designed to educate and safeguard the Bearcat community and its members.

To download a copy or for further information please visit **uc.edu/campus-life/conduct/student-code-of-conduct.**

UC Clermont College is tobacco free!

The entire University of Cincinnati community is tobacco free. This means that the use of any tobacco products, including, but not limited to, cigarettes, cigarellos, dip, snuff, chew and e-cigarettes (vaping) will be prohibited everywhere on campus. For more information, visit **uc.edu/about/policies/tobacco-free/about.**

REQUIRED Online Prevention Trainings

All incoming UC students (freshmen/transfer/online) are required to complete the online prevention training series.

#1 – AlcoholEdu
#2 – Sexual Assault Prevention
#3 – Mental Well-Being
#4 – Hazing Prevention

All students who plan to join a student organization must complete the prevention training series before joining. This includes fraternities and sororities; student clubs; athletics; club sports, etc.

All incoming students will receive two email invitations on August 1 or later (depending on class registration date). One email will be sent by Vector, the other email will be sent by EverFi. **CHECK YOUR UC EMAIL FOR THESE MESSAGES.**

All prevention trainings **must be completed by August 22.**

Please contact *prevention.training@uc.edu* with any questions!

Campus Location

Classes are held on our Batavia campus.

UC Clermont College (Batavia campus)
4200 Clermont College Drive
Batavia, OH 45103
513-556-5400

Building Codes

After registering for class, you will be able to print your schedule which will display building codes and room numbers.

CCEJONES	Edith Peters-Jones Building
CCMCDONH	McDonough Hall
CCSNYDER	Snyder Building
CCSTUDNT	Student Services Building
CCWWAC	West Woods Academic Center

University of CINCINNATI | CLERMONT

4200 Clermont College Drive
Batavia, OH 45103

513-556-5400

CAMPUS MAP

West Woods Academic Center (CCWWAC)

Ⓐ Ⓑ ⬍ Ⓒ Edith Peters-Jones Building (CCEJONES)

Ⓓ Ⓔ

Ⓕ Ⓖ Ⓗ

⬍ Snyder Building (CCSNYDER)

Ⓘ
Ⓙ Ⓚ Ⓛ

Ⓟ West Parking Lot

Outdoor Commons

McDonough Hall (CCMCDONH) ⬍

Ⓜ

Ⓝ Student Services Building (CCSTUDNT) ⬍

Ⓞ

Ⓟ East Parking Lot

Ⓟ South Parking Lot

Student Activities Center (CCACTCTR)
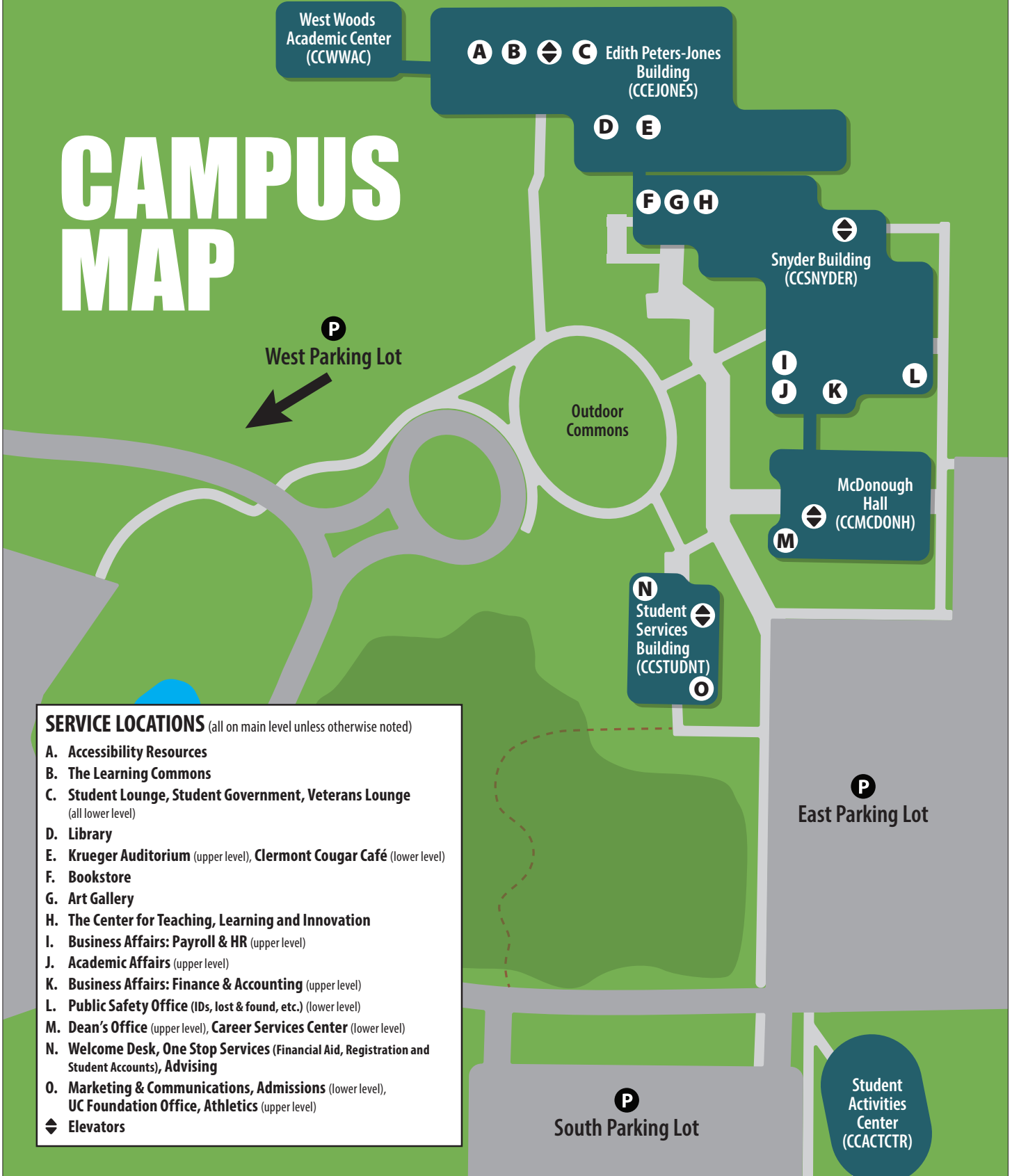
SERVICE LOCATIONS (all on main level unless otherwise noted)

A. **Accessibility Resources**
B. **The Learning Commons**
C. **Student Lounge, Student Government, Veterans Lounge** (all lower level)
D. **Library**
E. **Krueger Auditorium** (upper level), **Clermont Cougar Café** (lower level)
F. **Bookstore**
G. **Art Gallery**
H. **The Center for Teaching, Learning and Innovation**
I. **Business Affairs: Payroll & HR** (upper level)
J. **Academic Affairs** (upper level)
K. **Business Affairs: Finance & Accounting** (upper level)
L. **Public Safety Office** (IDs, lost & found, etc.) (lower level)
M. **Dean's Office** (upper level), **Career Services Center** (lower level)
N. **Welcome Desk, One Stop Services** (Financial Aid, Registration and Student Accounts), **Advising**
O. **Marketing & Communications, Admissions** (lower level), **UC Foundation Office, Athletics** (upper level)
⬍ **Elevators**

UC Clermont Technology Services

- **Wireless Internet Access**   The University of Cincinnati provides an extensive wireless network. The college currently utilizes the WPA2-Enterprise security standard. To access the wireless system, log into the "UC_Secure" network using your UC Credentials.

- **Computer Labs**   UC Clermont College has approximately 275 academic computers. This includes our instructional labs as well as the Library. The Library computers are available for all registered Clermont students. Hours are posted online at **ucclermont.edu/about/technology-services.**

- **Printing**   At the beginning of every semester, all enrolled UC Clermont students will receive $10.50 of subsidized printing **(150 free prints)** added to their Bearcat ID Card. When this amount has been spent, you can add money to your UC Bearcat Card to use for printing.

  Wireless Printing also available in:
    - Library
    - Hallway outside Snyder 164
    - Learning Commons

  To access a wireless printer, visit **print.ucclermont.edu** and log on using your UC Credentials. *NOTE: You must be on campus or on the VPN to access this site.*

- **Email/Office 365**   Microsoft Office 365 is the official student email platform, but it is a lot more than just an email. Students have access to Microsoft Office tools, including:
    - A free download of the Microsoft Office Suite on up to 5 devices, including smartphones.
    - Centrally managed email and calendars powered by Microsoft Exchange, easily accessible from mobile devices.
    - Instant messaging and web conferencing with Microsoft Lync, including online meetings and desktop sharing.
    - Microsoft Office Web Apps that allow you to create and edit Microsoft documents using your favorite web browser.
    - Up to 1 TB of cloud-based storage with OneDrive so you can store, organize and share your important documents in the cloud.

- **Anti-virus Software**   McAfee anti-virus suite and anti-spyware for home and personal use can be downloaded by UC students, faculty and staff at no cost.

- **OneDrive Cloud Storage**   OneDrive is UC's supported cloud-based file storage platform designed to enable users to securely store, share, manage, and access files online anytime, anywhere, from any device. All students, faculty and staff have access to OneDrive. Users get 1 TB of data storage.

- **Campus Technology Support Desk**   For help with items on this list and other UC Clermont technology needs:
  Snyder 141   Phone: 513-558-6949   Email: **clermont.support@uc.edu**

UC Clermont College Terms

Academic Plan/Major
The program of study a student has chosen (example: Biological Sciences).

Academic Advisor
A staff or faculty member who assists students with planning their curriculum, selecting courses and staying on track to reach their goals.

Associate Degree
A degree awarded upon completion of a program of study traditionally completed in two years with full-time enrollment (60-credit-hour minimum).

Canvas
UC's Learning Management System that connects you to your courses. Stay in the loop with Announcements, track due dates with the active Calendar, check grades, review instructor feedback and communicate directly with teachers and classmates.

Catalyst
UC's online student portal where students can search for classes, add/drop classes, view class schedules, check final grades, monitor progress against a degree plan, view account balances & pay bills, manage financial aid and much more. For terms specific to Catalyst, visit **onestop.uc.edu/other/self-help.**

Certificate
A non-degree option for students who want to enter the job market following the completion of the academic course of study.

Co-requisite
Co-requisites are courses that must be taken at the same time.

Credit hour
The number of hours each course is worth. Each major requires a certain number of hours for graduation.

Degree Audit/Academic Requirements
A computer-generated analysis that lists all of the requirements for a degree. The degree audit will note if a requirement has or has not been fulfilled, or if it is in progress. This is a useful tool to track progress toward degree completion.

FAFSA (Free Application for Federal Student Aid)
The application students complete to apply for financial aid to assist with college bills.

Grade Point Average (GPA)
At the end of each semester, your GPA will be determined for the semester. Additionally, all semester GPAs are combined to make a "University GPA." To be in good academic standing and/or graduate a student must have a University GPA of 2.0 or higher.

Prerequisite
Prerequisites are courses that must be taken before another course.

Probation
Academic probation is a warning that a student's performance falls below the UC's requirement for "good academic standing."

Satisfactory Academic Progress (SAP)
A standard used to measure a student's successful completion of coursework toward a degree in order to maintain eligibility for student financial aid.

Semester
Approximately 16 weeks of instruction offered two times a year during the fall and spring. Summer semester has varied options and weeks of instruction.

Syllabus
A document created by instructors and given to students detailing each course's objectives, goals, contact information and areas of study for a semester.
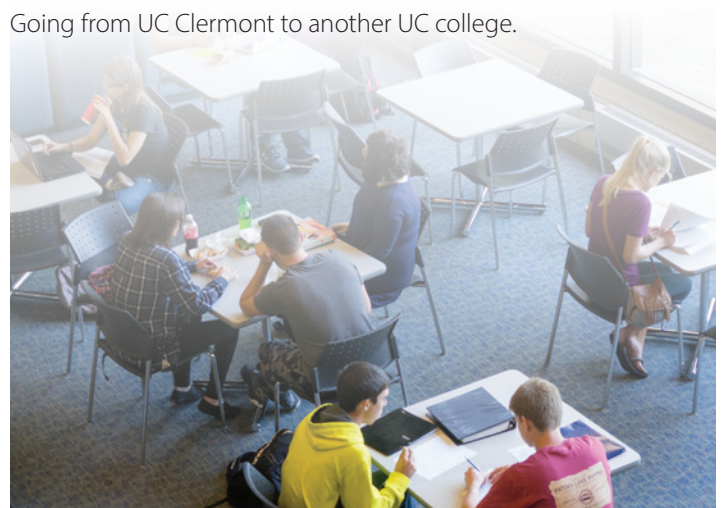
Transcript
A list of all courses taken at the University showing the earned grade for each course.

Transfer
Going from one college to another.

Transition
Going from UC Clermont to another UC college.

OFFICE OF
GENDER EQUITY & INCLUSION

The Office of Gender Equity & Inclusion (OGEI) serves University of Cincinnati students, faculty, staff, and visitors in ensuring equal access to University programs and activities in support of the University's commitment to equity and inclusion. OGEI works to ensure that all persons can work, live, and learn free from all forms of discrimination or harassment on the basis of sex or gender.

CONSULTATION

OGEI staff meet with UC community members to discuss concerns that might be related to gender equity & inclusion. Consultations are aimed at clarifying issues and identifying appropriate actions, options, possible solutions, and available resources and support.
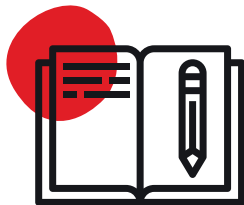
EDUCATION

OGEI offers multiple opportunities for community engagement including programming, education, outreach, trainings, presentations, workshops, and sustained dialogues for organizations, departments, and units, in multiple platforms and formats on a wide range of topics.

FACILITATION

An informal resolution option in which OGEI staff facilitate conversation and dialogue between and among the parties to a concern or complaint. Facilitation can include facilitated conversation, shuttle diplomacy, mediation, restorative justice, among many others.
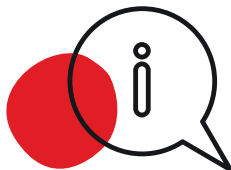
INVESTIGATION

Part of a formal resolution process that includes a comprehensive investigative approach.

CONTACT US!

ogei@uc.edu | 513-556-3349 | uc.edu/titleix

OGEI
OFFICE OF
GENDER EQUITY
& INCLUSION

Counseling Services

Student mental health is very important to CAPS (Counseling and Psychological Services) is open Monday–Friday, 9 a.m.–5 p.m. and is located in Student Services Room 201. At UC CAPS we prioritize accessible and effective services that you can access when you need them. We take a collaborative, strengths-based approach to help you identify tools, resources, and strategies to meet your mental health goals. This might only take one meeting, or it might take a little more support. Either way, we're here to help you on your Bearcat journey. For more information, call 513-556-0648 or visit: **uc.edu/campus-life/caps.**

The following resources are available for students in need of mental health or suicide prevention counseling outside of normal operating hours:
- 24-hour CAPS Consultation and Crisis Helpline: 513-556-0648 and press 1
- National Suicide Prevention Lifeline: 1-800-273-TALK (8255)
- Crisis Text Line: **crisistextline.org** or Text HOME to 741-741
- UC Psychiatric Emergency Services: 513-584-8577
- You can also call 911 or go to your nearest hospital emergency room

Concerns for Yourself or a Friend

Please be aware of the following signs of distress and seek help or consultation if you have concerns:
- Feeling sad/tearful
- Losing interest in activities, isolation, withdrawal from others
- Missing classes, failing to turn in assignments
- Rapid weight loss or gain
- Sleeping too little or too much
- Feeling angry, restless or on edge
- Fatigue, loss of energy
- Feeling worthless, hopeless or having excessive guilt
- Inability to concentrate
- Excessive use of alcohol or other drugs
- Thoughts of death, thoughts of suicide

Reach Out App

The University of Cincinnati is committed to you as new students. We have built a Community of Care for you to promote your growth and happiness during this exciting time. UC is a place where you can embrace life's challenges in a compassionate environment.

BE HEALTHY, BE SUCCESSFUL

Here is what we have ready for you:

Step 1: BE PREPARED

You never know if you or a friend or someone you know will need support for Mental Health. There are signs that you can recognize in others and yourself, and The Reach Out—Univ of Cincinnati app is free at the Apple and Google Play stores. It lists resources and ways to reach out to a friend. Download it now.

Step 2: BE HEALTHY, BE SUCCESSFUL

There are many challenges ahead this year, so we encourage you to proactively focus on your wellness. There are resources to achieve this goal. UC has many levels of support for you, From the Therapy Assistance Online App where you can learn techniques for emotional health, to COMPASS Counseling Center for free counseling support. There are tools that support your emotional wellness.

Step 3: GET CONNECTED

College is tough, so get connected. Many of you will face loneliness and isolation throughout the year, so find places where you can get connected. We have student organizations that meditate, do yoga, and practice healthy well-being. Find your group and get connected.

Notice of Non-Discrimination

The University of Cincinnati does not discriminate on the basis of disability, race, color, religion, national origin, ancestry, medical condition, genetic information, marital status, sex, age, sexual orientation, veteran status or gender identity and expression in its programs and activities.

The university does not tolerate discrimination, harassment, or retaliation on these bases and takes steps to ensure that students, employees, and third parties are not subject to a hostile environment in university programs or activities.

The university responds promptly and effectively to allegations of discrimination, harassment, and retaliation. It promptly conducts investigations and takes appropriate action, including disciplinary action, against individuals found to have violated its policies, as well as provides appropriate remedies to complainants and the campus community. The university takes immediate action to end a hostile environment if one has been created, prevent its recurrence, and remedy the effects of any hostile environment on affected members of the campus community.

UC is committed to the ideal of universal Web accessibility and strives to provide an accessible Web presence that enables all university community members and visitors full access to information provided on its websites. Every effort has been made to make these pages as accessible as possible in accordance with the applicable guidelines.

The following person has been designated to handle inquiries regarding discrimination, harassment, or retaliation based on disability, race, color, religion, national origin, ancestry, medical condition, genetic information, marital status, age and veteran status:

Section 504, ADA, Age Act Coordinator
340 University Hall, 51 Goodman Drive
Cincinnati, OH 45221-0039
513-556-6381; HRONESTP@ucmail.uc.edu

The following person has been designated to handle inquiries regarding discrimination, harassment, or retaliation based on sex, sexual orientation, gender, and gender identity or expression:

Title IX Coordinator
300 U Square, 225 Calhoun St.
Cincinnati, OH 45221-0158
513-556-3349; title9@ucmail.uc.edu

Campus Services and Resources

The Learning Commons

The UC Clermont Learning Commons offers free tutoring for all UC Clermont students. The Learning Commons is a great place for students to find assistance in a variety of subject areas. Our friendly, professional staff will work with students one-on-one or in groups. The Learning Commons is committed to helping students become successful, independent learners through partnerships that promote individual interests and abilities. We encourage and support opportunities for self-discovery in an informal environment that promote academic skill development. Visit **ucclermont.edu/students/ucc-learning-commons** or call **513-556-3244** for more information.

Accessibility Resources

We strive to make all aspects of college life accessible and rewarding for students who face educational barriers. Our mission includes providing services to maximize students' abilities. For more information, please contact our office at **513-558-8225,** email **clermontdso@uc.edu** or visit **ucclermont.edu/students/accessibility-resources.**

Athletics

The Cougars participate in the United States Collegiate Athletic Association. Teams include volleyball, basketball, baseball, softball and soccer. Home games for volleyball and basketball (men & women) are played in the Student Activities Center located on our Batavia campus. For additional information about our athletic program, contact Brian Sullivan at **513-558-1559** or visit **ucclermont.edu/athletics.**

Career Services Center

At the Career Services Center coaches are ready to help you plan for your future after graduation. Are you thinking about what's next or unsure of what you want to do? Need an internship or networking opportunities to meet employers? Ready to draft your first resume or apply for a job? Not sure what to wear to a professional activity? Visit the Career Services Center to develop a plan and maximize your degree. Career coaches are on campus daily and provide all services virtually too. Don't wait — prepare early! Call **513-558-0008** or email **glenda.neff@uc.edu** to get started.

Student Engagement

UC Clermont's office of Student Engagement is here to help you get the most out of college by fostering a sense of community, providing leadership opportunities and hosting a lot of fun events! Contact us at **513-558-8234.**

Clermont Cougar Café

The Clermont Cougar Café is a new addition to our UC Cafeteria group this fall semester! Clermont Cougar Café will feature fresh baked pastries and bread, signature sandwiches, a breakfast menu and a coffee bar that includes espresso, smoothies and iced coffee. Located on the lower level of the Edith Peters-Jones Building, the Clermont Cougar Café typically is open from Monday through Friday and closed on weekends. The Bearcat card is accepted here.

Veterans Programs & Services

All military veterans, reservists, National Guard and active duty personnel are welcome on our campus. Visit **ucclermont.edu/veterans** or call **513-558-8234** for information on using your G.I. benefits.

FERPA and the Student's Right to Review Records

The Family Educational Rights and Privacy Act of 1974 (34 C.F.R. Part 99 — commonly known as FERPA), is the federal law that governs the release of and access to student education records. FERPA affords students certain rights with respect to their education records. These rights include:

The right to inspect and review your education records within forty-five (45) days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) they wish to inspect. The University official will make arrangements for access and will notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed. Copies of any portion of the record will be provided at a cost currently established at ten cents ($0.10) per page, excluding the official transcript of the student's permanent academic record for which the University's transcript policy and fee will apply.

The right to request an amendment of the student's education record if the student believes it is inaccurate or misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the University to amend a record should submit a written request to the University office responsible for the record, clearly identifying the part of the record the student wants changed and specifying why it should be changed. That office will notify the student of its decision. Contact the Office of the Ombuds at 513-556-5956 should you encounter difficulty in obtaining the requested record review. If the University office decides not to amend the record as requested, the student may request a hearing before the University's Family Educational Rights & Privacy Act Committee. To request this hearing, contact the Office of the Registrar.

The right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with "legitimate educational interest." A school official is an employee, agent or other person acting on behalf of the University, to include: a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, collection agent, or enrollment/degree certification service facilitator); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University.

Upon request, the University also may disclose education records without consent to officials of another school in which a student seeks or intends to enroll.

FERPA affords students the right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

University Rules 10.43.11 and 10.43.13 establish University of Cincinnati procedures for FERPA compliance.
uc.edu/about/registrar/personal-info-changes/ferpa/ferpa-right-to-review

Directory Information

At its discretion, University of Cincinnati may provide "directory information" in accordance with FERPA provisions. Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated directory information at University of Cincinnati includes the following:

Category I: student's name, dates of attendance, enrollment status, degrees conferred and dates, honors and awards, college, class, and major field of study

Category II: student identifier (non-Social Security Number), address, e-mail address, and telephone number

Students may block the public disclosure of directory information (all or by category) by completing an online "Directory Information Hold-Release Authorization Form".

Please consider carefully the consequences of a decision to withhold directory information.

A non-disclosure block will call for University of Cincinnati not to release any or all of your "directory information". Thus, University of Cincinnati will deny any future requests for such information submitted by non-institutional third persons or organizations. University of Cincinnati will honor your request to withhold directory information but cannot assume responsibility to contact you for subsequent permission to release this information. Regardless of the effect upon you, the University assumes no liability as a result of honoring your instructions that such information be withheld. University of Cincinnati will honor requests for the non-disclosure of directory information until the student rescinds the request in writing (or by the form) to the UC Registrar's Office.

Campus Resources

Academic Advising
Student Services, Suite 100
513-558-8317
ucclermont.edu/students/advising

The Learning Commons
Edith Peters-Jones, Suite 106
513-556-3244
ucclermont.edu/students/ucc-learning-commons

Accessibility Resources
Edith Peters-Jones, Room 105
513-558-8225
clcdso@uc.edu
ucclermont.edu/students/accessibility-resources

Athletics
Student Services, Suite 235
513-558-1559
ucclermont.edu/athletics

Bookstore
Edith Peters-Jones, Lower Level
513-732-5203
clermont@bkstr.com
bkstr.com/clermontstore/home

Center for Instructional Design and Technology Support
Snyder, Suite 141
513-558-6949
clermont.support@uc.edu
ucclermont.edu/about/technology-services

CAPS (Counseling Center)
Student Services, Room 201
513-556-0648
uc.edu/campus-life/caps

Career Services Center
McDonough, Room 100
513-558-0008
ucclermont.edu/students/careers

Library
Edith Peters-Jones, Suite 120
513-558-6958
clermontlibrary@uc.edu
libraries.uc.edu/libraries/clermont

One Stop Student Services
Student Services, Suite 100
513-556-1000
onestop@uc.edu
onestop.uc.edu/info/uc-clermont-students

Public Safety
Snyder, Room 170
513-558-8213
clc-pubsafety@ucmail.uc.edu
ucclermont.edu/about/public-safety

Student Engagement
Edith Peters-Jones, Room 018
513-558-8234
ucclermont.edu/students/student-life

Veterans Programs & Services
Student Services, Room 100
513-558-8234
ucclermont.edu/veterans

UC Clermont College
University of Cincinnati
4200 Clermont College Dr.
Batavia, OH 45103-0162

2205007

University of
CINCINNATI | CLERMONT